GO Icons Overview



This guide offers a comprehensive look at the icons and how to navigate them effectively. It's important to note that access levels may vary, meaning that certain icons might not be accessible on all accounts.

1	Building Icon: If property page a within GO.	By clicking llows user	on this button, users is to select the proper	will access the ty they want to	property page. The view or modify
				A E ##	🖾 🌲 🎛 Admin User 👻
	Settings			Sort by: A-Z 💌 🗌 Sho	w Archived + New Property
*	On day: 2 of 8 Since: 5/5/2024 Located: At Sea	TAR	The Avenir Resort Miami, FL Adventure, explore and express your free be tailor-made with the millennial in mind	spirit on a vacation that will	On day: 2 of 7 Since: 5/5/2024 Located: Unknown

Home Icon: By clicking on this button, users will access the Itinerary List or Calendar within the property originally selected.

S	Itinerary	Ter	mplates	Settings			R () 44 03	🌲 🃰 Admin User 👻
The Avenir 👻	SAILING	DATE	DAY	LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
05/06/2024	5 Night	4/30/2024	1	Miami		05:00pm	🖉 Events 🔗 Venue 🔗 Print	II 🛛 🍝
← Load Days →	East Caribbean	5/1/2024	2	At Sea	-		छ Events छर Venue छर Print	H (1 é
Manage	88	5/2/2024	3	San Juan	11:00am	07:00pm	ेर Events अर Venue अर Print	H 🖬 🍈
🛱 Edit Itineraries	=	5/3/2024	4	At Sea	-		🤣 Events 🤣 Venue 🥔 Print	H 🛛 🍈
		5/4/2024	5	Nassau	10:00am	04:00pm	🤣 Events 🛷 Venue 🛷 Print	H 🖻 🏛
		5/5/2024	6	Miami	07:00am		🔗 Events 🔗 Venue 🔗 Print	H 🛛 🏠
	7 Night West Caribbean	5/5/2024	1	Miami		07:00pm	🔀 Events 🐹 Venue 🐹 Print	H (1 û
		5/6/2024	2	At Sea			🚔 Events 🚔 Venue 🚔 Print	II (1 🔒
	88	5/7/2024	3	Ocho Ríos	09:00am	05:00pm	🛷 Events 🛷 Venue 🛷 Print	H (1 é
	=	5/8/2024	4	George Town	08:00am	04:00pm	🔗 Events 🔗 Venue 🔗 Print	H (1 é
		5/9/2024	5	Cozumel	10:00am	06:00pm	🤣 Events 🤣 Venue 🤣 Print	H 🛛 🏔
		5/10/2024	6	At Sea			🔗 Events 🔗 Venue 🔗 Print	H 🛛 🏔
		5/11/2024	7	Nassau	09:00am	08:00pm	🛷 Events 🛷 Venue 🛷 Print	H (1 é
		5/12/2024	8	Miami	07:00am		🛷 Events 🛷 Venue 🛷 Print	H (1) é
	5 Night	5/12/2024	1	Miami	-	05:00pm	🛷 Events 🛷 Venue 🛷 Print	8 @ ê

Canvas Icon: Directs users to that day's Canvas (Daily Planner). This is where the programming, events, and hours of operations are scheduled by each department.

Ħ

E (;;

📧 🌲 🔡 Admin User 👻

ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
	05:00pm	🖉 Events 🛷 Venue 🛷 Print	
		े Events २२ Venue २२ Print	II 🖪 🏠
11:00am	07:00pm	े Events २२ Venue २२ Print	II 🖪 🄒
		🖉 Events 🛷 Venue 🛷 Print	II 🖻 🄒
10:00am	04:00pm	🖉 Events 🛷 Venue 🛷 Print	
07:00am		🖉 Events 🛷 Venue 🖉 Print	H 🖻 🄒
	07:00	N Frants NO Vanue NO Drint	

Feed Editor/Print Program Icon: Directs users to the print program editor where users can build, edit, and export the daily program.

		A 🔁 🖶 🦚	🖾 🌲 🔡 Admin User 🔻
ARRIVAL	DEPARTURE	TEMPLATES	ACTIONS
	05:00pm	🖉 Events 🛷 Venue 🖉 Print	:
		रू Events रू Venue रू Print	
11:00am	07:00pm	रू Events रू Venue रू Print	
		🖉 Events 🧭 Venue 🖉 Print	
10:00am	04:00pm	🖉 Events 🤣 Venue 🖉 Print	
07:00am		🖉 Events 🤣 Venue 🧷 Print	
	07:0000	NO Fuente NO Venue NO Duint	

4

5 Library Icon: By clicking this button, users have the ability to access all libraries.

- 1. Event Library: Event information is entered and stored
- 2. Venue Library: Venue information is entered and stored
- 3. Staff Library: All Staff information is entered and stored
- 4. Content Library: All Content (marketing blurbs) information is entered and stored

										Admin Oser
	Libraries								Q Ente	r Search Term
The Avenir 👻	Events		Venues			Content			Staff	
Add Event	Title	Access	Description	Segment	Levels	Attributes	Private	Crew	Simple	Length
Show Archived	PROPERTY New Testing Event	THE AVENIR	Creating this to test and learn GO!	Signature		Entertainment Enjoyment			~	75
	PROPERTY Testing Event @ Copy Event Template ID	THE AVENIR							~	60
	PROPERTY Property 2 © Copy Event Template ID	THE AVENIR THE AVENIR RESORT							~	60
	BRAND Property Only @ Copy Event Template ID	THE AVENIR							~	60
	PROPERTY German Event © Copy Event Template ID	THE AVENIR THE AVENIR RESORT							~	60
	PROPERTY A ship Events! @ Copy Event Template ID	THE AVENIR THE AVENIR RESORT							~	60
2xport to CSV	BRAND	THE AVENIR	Some stuff here			Education			~	60

6

Groups Icon: By clicking this button, users will open the group functionality to view, create, edit or approve group space requests.

S		Bookings							8 🌧		🌲 📰 Admin User
The Avenir	-	Search by booking or p									
+ New Bookin	g	GROUP	NAME	VOYAGE	LOCATION	DAY	VENUE	DATE	ТІМЕ	STATUS	ACTIONS
E+ Export Book	tings					No items to show					
Filters											
Filter Presets											
VIEW MODES Multi property											
DATES											
GROUP											
Group rows by gro	oup										
OYAGES											
Filter voyages show	/n										
OCATIONS											
Filter locations show	wn										

7 **Translation Icon:** By clicking this button, users have the ability to manage the translation of all content including event, venues, and content blurbs.

(3)	Translations		🛱 🏚 🖪 👑 🔟 💆 🏭 Admin User 🕯
The Avenir 👻	Events	Venues	
Edit Via File	Search by title or description	TITLE (34) 50K JACKPOT WINNERS BONUS DRAWINGS	
Filters	50K JACKPOT WINNERS BONUS DRAWINGS		
	A ship Events!	ITALIAN (ITALIANO) (0) R	
× ITALIAN × GERMAN × FRENCH × SPANISH	A test event Brand creation > Some stuff here	GERMAN (DEUTSCH) (0)	
× PORTUGUESE	All In Equality Bash Proudly let your freak flag fly at this all-incl	RENCH (FRANÇAIS) (0)	
	Aqua Aerobics Class Low-impact class set to music in our heate	SPANISH (ESPAÑOL) (0)	
mm/dd/yyyy	Art at Sea Junior cruisers use their imagination to cre	PORTUGUESE (PORTUGUÊS) (0)	
PUBLISHED Any Yes No	Artist's Workshop for Teens Join our very talented resident artist who w	8	
TRANSLATED Any Yes No	Baby Parade >	DESCRIPTION (0)	
	Babysitters Club		
	Basketball Our basketball competition features pick-u >		
•	Billiards Tournaments > We invite all the pool enthusiasts to join ou	Save Changes D Reset	

8	Notification Icon: By clicking this button, users can access notifications.										
		Ħ	•		ţ.		==	Admin User 👻			
LE	DESCRIPTION			A		IS					
LE ns to sho	DESCRIPTION			A	CTION	IS					
'LE ns to sho	DESCRIPTION			A	CTION	15					
LE ns to sho LE	DESCRIPTION			A		IS					

Canvas Day View Icon: By clicking this button, users can navigate directly to the current day of the canvas.

				A	E (;;) (1 2	Admin U	Jser 🔻
							i
leater	Coffee Shop	Comedy Club	Atrium	Reception, Tour	Butler Suites	Lounge	Libra

Feed Editor/Print Program Day View Icon: By clicking this button, users can navigate directly to the program's current day.



9